

# Holly Springs High School

## CODE OF ACADEMIC INTEGRITY

Our goal at Holly Springs High School is to establish a model of excellence that ensures lifelong learning for all students in order to become productive and responsible citizens.

Resorting to cheating and plagiarism erodes the ability of students to strive for excellence.

### The Honor Code

*It is the expectation at Holly Springs High School for students to conduct themselves honorably in pursuit of academic excellence. Cheating, academic misconduct, and plagiarism violate ethical and moral rules of conduct and will not be tolerated at Holly Springs High School.*

### Cheating

*Defined as receiving or giving unauthorized assistance on academic work that may be used as a graded assessment for any particular course/subject.*

### Examples including, but not limited to

- Copying answers from another student's quiz/test
- Providing or using unauthorized notes, data, or other aids, such as dictionaries, calculators, cell phones, or other electronic devices, during quizzes or tests
- Copying another student's homework/project, either in part or its entirety
- Allowing someone to copy work
- Pressuring someone to provide his or her homework or assignment for the express purpose of copying

### Plagiarizing

*Copying the language, structure or ideas of another and representing it as one's own work.*

### Examples including but not limited to

- Copying material directly from published material or a website without providing documentation and a bibliography
- Turning in an assignment or project as your work when it was written in part or entirety by someone else
- Making up sources or including sources not consulted in works cited page.
- Altering, restating, or paraphrasing another person's words, ideas, or work without giving credit or acknowledging your sources. This would include, but not be limited to text, music and video clips, photos, graphics, and artwork

### Student Responsibilities:

- Learn and abide by the Holly Springs High School Honor Code
- Pledge to uphold and sustain academic integrity at Holly Springs High School by serving as an example to all students
- Help establish an academic environment where all members of the school community view cheating as **socially unacceptable**

**Parent/Guardian Responsibilities:**

- Fully understand and support academic integrity and the Holly Springs High School Honor Code Policy
- Support the academic integrity of the school by establishing clear expectations with their student
- Support the school’s decision regarding consequences should their student violate the Holly Springs High School Honor Code (*See discipline guidelines for academic misconduct/cheating*)

**Teacher Responsibilities:**

- To display, review, and uphold the Holly Springs High School Honor Code in the classroom
- To closely monitor students in any academic setting
- To report any violation of the Holly Springs High School Honor Code to the parent/guardian and the appropriate administrator

**Administrator Responsibilities:**

- To provide students, parents, and faculty/staff with a written copy of the Holly Springs High School Honor Code
- To display the Holly Springs High School Honor Code in general areas of the school
- To review and uphold the Holly Springs High School Honor Code

**Consequences for Violating the Holly Springs High School Honor Code  
(Academic Misconduct/ Cheating)**

**69 Rule**

*Starting the 2008-2009 school year, any student caught cheating on any assignment will be able to re-do an alternate assignment, with the highest possible grade being a 69. Additionally, the appropriate administrative consequence will be issued to the student.*

**1<sup>st</sup> Offense**

- Parental contact (teacher **and** administrator) and Saturday Detention
- Alternate assignment: 69 Rule

**2<sup>nd</sup> Offense**

- 1 day OSS
- Alternate assignment: 69 Rule

**3<sup>rd</sup> Offense**

- 3 days OSS
- Alternate assignment: 69 Rule

*Holly Springs High School thanks the schools whose honor codes we referenced in building this document, especially Herndon High School (VA), from which we adapted some of the most important concepts that form the basis of Holly Springs High School’s document. A full bibliography of the documents we referenced can be found on the Holly Springs High School website.*

## Code of Academic Integrity

I/We have read and fully understand the responsibilities and expectations of this honor code established by the administration of Holly Springs High School. I/We also understand the consequences if the honor code expectations are violated during the 2009-2010 school year. This form should be signed, dated and returned to the student's academic advisor by **3:00 p.m., Friday, August 28, 2009.**

Student Name (Printed) \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_